



## How do I setup email on my phone?

- From the home screen, tap **Email** icon
- On the Email setup screen, enter your email address in the **Email address field**.
- Enter your password in the **Password field**.
- If you want to see your password as it is being typed, tap **Show password** to create a checkmark in the box.
- Once you have confirmed email address and password are correct, Tap **Next**
- On the Account settings (options) screen, tap the options you would like to set or change.
  - Inbox checking frequency – Select the frequency that email is sent to your device.
  - Send email from this account by default – If you have multiple email accounts established, choose the account that emails will be sent from the default account.
  - Notify me when email arrives – The selected notification tone will ring when email is received.
  - Sync email from this account – Automatically synchronizes incoming and outgoing messages and shows them in the Email app.
  - Message header – select whether you would like the full message to be sent to your inbox or just the message header (Full message can be downloaded once you open the message).
- Tap **Next**
- Enter a name for this email account and/or enter a name shown in outgoing messages.(optional)
- Tap **Next**. Your phone will display your email inbox and start to download email messages

### Note:

- When automatic setup fails, use **manual setup**, which requires the entering of incoming and outgoing server settings.
- The settings can be obtained from your email provider or network administrator.
- Follow the on-screen instructions to finish the setup

Tip: To add multiple email accounts, from the Email Inbox screen, press the Menu key and then tap **Settings**, then **Add Account**

**Keywords:** ZTE, Overture, Email, Setup

## How do I setup Gmail on my Android phone? Why do I need a Google account?

- From device Home screen Tap **Apps** icon to display all the Apps on the device.
- Tap on **Gmail** App icon to open the application. You will see the account setup screen.

If you have an existing Google/ Gmail account, then

- Tap on **Existing** to enter credentials of your Gmail account.
- Enter your existing email address in email field.
- Enter password in the password field.
- Tap **Right Arrow** icon to login into your account.
- Your phone will display your email inbox and start to download email messages

If you don't have a Google account:

- Tap **New**.
- In the Your Name Window, Enter your first name in the **First** field
- Enter your last name in **Last** field.
- Tap on **Right Arrow** icon.
- Choose a **user name** for your Gmail address. Note that this username must be unique.
- Tap on **Right Arrow** icon.
- In Create password screen, enter Password in the **Password** field.
- Retype the password in the **Re-type Password** field.
- Tap on **Right Arrow** icon.
  - Your phone will display your email inbox and start to download email messages

Note: If you entered a Google or Gmail account during initial setup of your phone, this will already have been completed for you.

**Keywords:** ZTE, Overture, Google account, Gmail, Account Setup, setup, Google Play Account

## How do I send and receive text messages?

- From the home screen, tap the **Messaging** icon (green messaging bubble icon)), then tap **Compose**.
- Enter a phone number or contact name in the **To** field, or tap **Contacts** to select contacts from your address book.
- Tap **Done** when finished.
- Tap the **Type message** field and enter your text.
- Tap **Send** icon on right to send message.

**Keywords:** ZTE, Overture, SMS, text message

## How do I take pictures on my phone?

- From the home screen, tap on the **Camera** icon.
- Camera App opens. Point the camera to the object or scene that you want to capture and tap the **Shutter** icon to take picture.

## How do I select the default location of the pictures on my phone?

- From the home screen, tap on the **Camera** option.
- Once the camera app opens, tap **Settings** (gear icon), which is located on the bottom left hand corner of the screen.
- Tap **Storage**, then tap to choose **Phone** or **SD Card** as the default location for pictures.

## How do I move pictures from the phone to micro-SD or vice versa?

- From the home screen, tap **Apps** to launch the Apps menu.
- Tap **File Manager**, and locate the pictures you want to move (normally located in the DCIM/Camera).
- Press and hold one of the desired pictures then
- Select the check box to the right of the pictures you want to move
- Once pictures are selected, tap **Move** in the bottom right hand corner.
- Using the top navigation bar at the top of the screen, move to the desired destination for your pictures.
- Once there, select **Paste** to move the pictures.

## How do I move pictures and videos from my phone to my PC?

Save pictures from camera/ micro-SD card to your PC (Note: steps to save pictures on you iOS PC would be different)

- Connect your phone to your PC via the USB cable.
- On the notification panel of your phone, you will see the notification "**Connected as a media device**"
- The drivers are automatically installed on your PC and you should be able to see "Z995" device on your "My Computer" screen.
- Double click on "Z995".

For pictures stored on Phone:

- Double Click **Phone** then click **DCIM**, then **Camera**.
- Select the pictures that you want to copy.

- Right click to bring up options and select **Copy** (or **Ctrl+C**).
- Open the destination location on the PC where you want to move the pictures.
- Right Click to bring up options then select **Paste** (or **Ctrl+V**) to save the pictures.

For pictures stored on external SDCard:

- Double Click **SD Card** then find the location where your pictures are stored.
- Select the pictures that you want to copy.
- Right click to bring up options and select **Copy** (or **Ctrl+C**).
- Open the destination location on the PC and Right Click then select **Paste** (or **Ctrl+V**) to save the pictures.

Note: you can use the same procedure to transfer videos from your phone to PC and vice-versa.

**Keywords:** ZTE, Overture, camera, picture, PC, transfer

## How can I record a video and save it?

- From the home screen, tap on the **Camera** icon.
- Once the Camera App opens, point the camera to the object or scene that you want to capture and slide the bar on the top right corner to **Video** to enter **Video** mode.
- Click on the **Shutter** icon to start recording video.

**Keyword:** ZTE, Overture, camera, video

## What different modes are there on my camera? What type of pictures can the camera on my phone take?

- From the home screen, tap on the **Camera** icon.
- Once the camera app opens, tap on the 4<sup>th</sup> icon (window like icon) on the left toolbar.
- There are 3 modes: Normal, Timing Mode, Rapid capture.

Normal – is the default option and can be used in all scenarios.

Timing mode – introduces a 5 sec delay after you hit shutter icon.

Rapid capture – used to take action shots.

**Keywords:** ZTE, Overture, camera, pictures, modes

## How do I add or remove home screens?

- From the home screen place two fingers on opposite ends of screen and **pinch in**.

- You are now in Home screen edit window.
- To add a new home screen, tap on the **+** icon.
- To rearrange the order of home screens, press and hold the home screen that you want to move until the home screen is selected, then drag and drop to the location of your choice.
- To delete, press and hold **(X)** in the **red circle** of the home screen you want to delete.

**Keywords:** ZTE, Overture, screens, home

## How can I adjust the screen timeout on my phone?

- From the home screen, press the **Menu** key then tap **System Settings**.
- Tap **Display** then
- tap **Sleep**
- Select the timeout interval from the list.
- Press **Home** button to return to home screen.

**Keywords:** ZTE, Overture, timeout, screen, display

## How do I change the icons on my lock screen?

- Tap on the **App Menu** to view the list of Apps on the device.
- Tap **Mi-EasyAccess** from the applications list.
- The lock home screen will open in edit mode.
- To remove an existing App from the lock screen, tap on the **x** on the App icon.
- To add a new app to the lock screen, tap on **+** symbol to choose the App to place on lock screen.

**Keywords:** ZTE, Overture, screen, lock, icons, options

## How can I improve battery life of my phone?

Your Overture provides options that help you save battery power. By customizing these options and deactivating features running in the background, you can use the device longer between charges. Options include:

- Close unnecessary applications when not in use with the **Task Manager** app.
- Deactivate **Bluetooth** when not in use.
- Deactivate **Wi-Fi** when not in use.
- Deactivate **GPS** service when not in use.
- Deactivate **auto-syncing** of applications.
- Decrease the backlight time (timeout settings).

- Decrease the brightness of the display or use Automatic brightness.

Note: These settings can be changed/modified by using **Quick Settings** in your Notifications panel or through the **System Settings**.

To see which functions are using your battery:

- From the home screen, press the **Menu** key then tap **System Settings**.
- Tap **Battery**.
- Tap an application or feature in the list to view more information, see tips on how to reduce battery used and access its settings.

**Keywords:** ZTE, Overture, power, battery, life, save, mode, consumption

## How can I find my phone number in my address book?

- From the home screen, tap **Apps** to see the list of applications in your phone.
- Tap on **Contacts**.
- The first contact is your profile. Tap on your name to find your phone number.

**Keywords:** ZTE, Overture, phone, number, call

## How can I find my firmware version, OS version, IMEI, ICCID on my phone?

- To find the device firmware version:
  - From the home screen, press the **Menu** key then tap **System Settings**.
  - Scroll down and tap **About device**, the firmware version is listed under Build number.
- To find the device OS version:
  - From the home screen, press the **Menu** key then tap **System Settings**.
  - Scroll down and tap **About device**, the OS version is listed under Android version.
- To find the device IMEI:
  - From the home screen, tap **Phone**.
  - On the key pad, enter **\*#06#**, the IMEI is the device is displayed.
- To find the SIM ICCID:
  - Remove the SIM from your phone.
  - The long list of numbers printed on the white portion of the SIM, is the ICC ID.

**Keywords:** ZTE, Overture, settings, firmware, device, SIM

## Does my phone support LTE?

Yes, you should automatically see “LTE” on the notification panel next to the network signal bars, in areas where Aio wireless has LTE coverage.

If you are concerned that you are still seeing “4G” instead of “LTE” in known LTE coverage areas, then please call Aio customer care.

**Keywords:** ZTE, Overture, LTE, speed, data

## How can I check my data usage on my device?

- From the home screen, swipe to the right and tap **My Aio**.
- Log in to My Aio.
- Tap **Usage** in the top navigation bar.
- Your data usage bar will show the amount of data used (colored portion is data used) and detailed usage will be listed below

**Keywords:** ZTE, Overture, usage, data, settings

## How do I change wallpaper on home screen and/ or lock screen?

- Tap and hold an empty area on any of your home screens.
- From the menu, choose either **Home or Lock screen**
- Select from one of the following locations:
  - **Gallery:** Select a wallpaper from pictures you have taken with your camera or from other images you have stored in your gallery.
  - **Live wallpapers:** Select an animated wallpaper from the list. Not available for Lock screen.
  - **Wallpapers:** Select from preloaded wallpapers.
  - Select a picture or wallpaper, and Tap **Done** or **Set wallpaper**

**Keywords:** ZTE, Overture, wallpaper, pictures, screens, image

## How can I use my phone to get directions? How can I use my phone as a GPS for navigation?

### To enable GPS/ Location Services on your device

- From the home screen, press the **Menu** key then tap in **System Settings**.
- Scroll down and tap on **Location Services**.
- Check all the options listed below:
  - Use wireless networks
  - Use GPS satellites
  - Use assisted GPS
  - Location and Google Search.

- From the home screen, tap **Maps** to search for locations and get directions.

Note: Having Wi-Fi turned ON also improves location accuracy.

The following steps illustrate an example of the finding the nearest gas station to your current location. Similar steps could be used to find other locations, businesses, attractions near to your location.

### Finding your current location in map

- From the home screen, tap on the **Maps** app.
- To get an accurate fix on your current location, tap on the **Compass** icon in the top right corner of the screen. The phone will show your current location on the map.

Note: The phone may have trouble finding your current location indoors, under heavy foliage or driving in urban settings. Enabling W-Fi or going to locations with clear access to sky will improve the chance of a quick and accurate location fix.

### Search for and obtain voice-guided turn-by-turn directions to a location

Once your current location has been identified, tap **Search** on the bottom left corner of the application.

- Enter the location name or address (for example, "gas station") and tap **Search** on the keyboard.
- The phone shows the locations nearest you on the map. You can also visit a list of search results by tapping on the **Results List** at the bottom of the screen.
- Pick a location that you want to go to and tap the location pin on the map. Tap the name flag to get more information on the business or location.
- To get directions, tap the **Directions** icon (black diamond with a white arrow in it)
- The directions screen is displayed. Select the correct option to get direction via car, public transport, cycling or by walking.
- Tap **Get Directions** to see the route on a map and view the **Directions List**.
- Tap **Navigation** to get turn-by turn-directions. NOTE: Navigation is not available for the public transit option.
- The first time you open Navigation, accept the Navigation Terms and conditions by tapping **Accept**. Navigation App will then launch and start giving you voice-guided turn-by-turn directions.

**Keywords:** ZTE, Overture, GPS, map, navigation

## What is the Notifications Panel? How do I access my Notifications Panel?

The Notifications Panel provides quick access to alerts including calendar reminders, new message and emails and software updates, as well as **Quick Settings** that help you manage your phone.

To open you're Notifications Panel:



- From any of your home screens, **tap and hold** the top of the screen and **drag your finger down the screen** to open the panel.

### Quick Settings

At the top of the Notification panel are Quick Settings. Use a Quick Setting to control common settings for your phone.

- **Auto\_rotate:** Tap to turn **On** and **Off**. When **On**, the screen rotates automatically from landscape to portrait and vice versa as you move your phone. When **Off** the screen is fixed in the current mode, either portrait or landscape.
- **Wi-Fi:** Tap to turn **On** and **Off** Wi-Fi.
- **Bluetooth:** Tap to turn **On** and **Off** Bluetooth.
- **GPS:** Tap to turn **On** and **Off** Standalone GPS services. (Scroll right to view additional Quick Settings)
- **Sound:** Tap to turn **On** and **Off** sound including ringer, notification sounds etc.)
- **Data:** Tap to turn **On** and **Off** mobile data connectivity.
- **Sync:** Synchronizes your device with the network. Synchronizes contacts, email, time, and a variety of other functions and accounts.
- **Airplane mode:** Tap to turn **On** and **Off** Airplane mode.
- **Brightness:** Tap on the this icon to set the device to one of the four settings
  - Automatic (denoted by A within a sun icon).
  - Minimum brightness (denoted by empty sun icon).
  - Mid-range brightness (denoted by half-filled sun icon)
  - Full brightness (denoted by fully-filled sun icon)
- Close the Quick Settings by dragging the bottom of the settings pane towards the top of the screen.

### Status Details

Below the Quick Settings is displayed the **current date and time** and a **Settings** icon that allows you to open the **System Settings** menu for your phone.

### Notifications

Below Status Details is the notifications area.

- Tap individual icons to open the referenced app or **swipe right or left** to clear away the notification.
- Tap the **x** button to clear all notifications.

**Keywords:** ZTE, Overture, GPS, location

## How do I create widgets or folders on my home screen? How can I organize my home screen better?

A widget allows quick access to a feature, contact etc. or allows quick access and interaction with an app without having to open the full app. For example, the Facebook widget allows you to view and scroll through your News Feed without having to open the full app.

## Adding a Widget

- From the home screen, tap **Apps**, and then tap the **Widgets** tab at the top of the screen.
- Scroll to the widget you want to add to a Home screen, and tap and hold it until the edit screen is shown.
- Continue holding the widget and move it to the area on the Home screen where you want to add it.
- Release the widget to place it on the Home screen.
- NOTE: If you released the widget on a Home screen where there is not enough room, your device will show the message "No more room on this page".

## Removing a Widget

- Tap and hold a widget until the edit screen is shown.
- Drag the widget over the **Remove** bar at the top of the screen and release it.
- NOTE: This action does not delete the widget; it just removes the widget from the Home screen.

## Resizing a Widget

Some widgets can be resized. To resize a widget:

- Tap and hold the widget, then release. If the widget can be resized, you will see a yellow grid on the widget.
- Tap the sides to adjust the size of the widget. When you are satisfied with the new size, release the widget and tap anywhere outside the widget to exit the edit mode.

## Creating & Managing Folders

Folders can be used to organize multiple app shortcuts on your home screen into groups.

- Tap and hold an icon from any of the home screens and a folder icon will appear in the top left corner. With your other hand, tap **+folder**.
- To name or change the name of the folder, tap the folder twice and enter the desired name.
- To add another app to a folder, press and hold the app menu icon and drag it to the desired folder.

**Keywords:** widgets, folders, screen, apps

## Technology and Services Related

### How do I connect my phone to Wi-Fi?

Turn on Wi-Fi:

- From the device home screen, open the **Notifications panel** by dragging down from the top of the screen
- Tap **Wi-Fi** in Quick Settings.

To connect to a particular Wi-Fi network

- From the home screen, press the **Menu** key then tap **System settings** then tap **Wi-Fi**.
- The Wi-Fi network points, or “hotspots,” that your phone has detected are displayed with their names and security settings.
- Tap a network you want to connect to. If required, enter the network password and then tap **Connect**. NOTE: The phone will automatically connect to this network whenever it is in range.
- To permanently disconnect from a network, tap the network name and then tap **Forget**.

**Keywords:** ZTE, Overture, Wi-Fi, connect, wireless

### How can I manage my high speed data balance and automatically connect to free Wi-Fi networks?

You can use the Aio Wi-Fi app to automatically connect to free and open Wi-Fi networks whenever you are in range.

Set-up:

- From the home screen, tap the Wi-Fi icon
- Tap the **Yes** button
- Tap the **Update** button
- Tap the **Accept** button to accept App permissions
- Once the app is downloaded, tap the **Open** button
- Click the empty box and tap the **Accept** button to acknowledge Terms of Service.
- Tap **Done**

Usage:

- Verify that you have Wi-Fi turned on by opening the **Notifications panel**.
- Tap the Aio Wi-Fi icon to launch.
- When connected, you will see the Aio Wi-Fi icon on the tool bar at the top of your device.

## Does my phone support Wi-Fi hotspot?

The ZTE Overture does not have Wi-Fi hotspot capability.

## How do I turn on Bluetooth and connect my phone to my Bluetooth headset, speaker or car Bluetooth connection?

### Turning on Bluetooth

- Open the **Notifications panel** and tap **Bluetooth** in Quick Settings. (icon should turn blue)
- Or, from the home screen, press the **Menu** key then tap **System Settings** and slide the **Bluetooth switch** to the **ON** position.
- When Bluetooth is on, a gray icon will appear in the status bar at the top of your screen.

### Connecting to a Bluetooth device

- Using instructions provided by the manufacturer, place the Bluetooth device in pairing mode.
- From the home screen, press the **Menu** key then tap **System Settings**. Tap **Bluetooth**. Your phone will automatically search for Bluetooth devices and will show all visible devices in range.
- Tap the device you want to pair with.
- If necessary, confirm that the Bluetooth passkeys are the same between the two devices and tap **Pair**. Or, when requested, enter a Bluetooth passkey and tap **Pair**.
- Pairing is successfully completed when the other device accepts the.

### **Notes:**

- The Bluetooth passkey may be fixed for certain devices, such as headsets or hands-free car kits. Most common passkeys are 0000 or 1234 but please refer to manufacturer instructions to confirm passkey.

To allow compatible Bluetooth devices to find your phone for pairing, tap Z995 on the Bluetooth settings screen. Your device will be visible for 2 minutes.

**Keywords:** ZTE, Overture, Bluetooth, Connectivity, wireless

## How do I restrict downloads or application purchases to my phone?

NOTE: You must be logged into your Google account on your phone to complete these steps.

- From the home screen, tap **Play Store**.